



Welcome to your
PC, simplified.

 Windows[®] 7







Thank you for choosing Windows® 7. We listened closely to what you wanted—a simpler PC with less waiting, less clicks, less hassles connecting, and less complexity.

With less of what you don't need, that means your PC with Windows 7 can help you do more of what you want. More work, more play, and more of everything in between.

Welcome to Windows 7





Windows 7—it's about a simpler PC from day one.

Enjoy. It's designed for you.







Let's get started.

A quick checklist to get your PC ready.

Before you install Windows 7, there are a few things to do first.

- Back up your files to an external hard disk, DVD, CD, or USB flash drive. For assistance in backing up your files, please visit windows.microsoft.com/upgrade-windows-xp.
- Make sure your PC is connected to the Internet, so you can get installation updates. (If you don't have an Internet connection, you can still install Windows 7).
- Check the Windows 7 package to make sure your PC meets the system requirements.
- If you have Windows XP on your computer, you will have to completely replace Windows XP with Windows 7. Before you begin, make sure you have the original installation disks for your programs. After you install Windows 7, you will need to manually reinstall your programs and restore your files and settings.





- If your PC is currently running a 64-bit version of Windows, use the 64-bit disc. To find out which version your PC is running:
 - 1 Click the Start button .
 - 2 Right-click **Computer** or **My Computer**.
 - 3 Click **Properties**. You'll see the version listed next to **System type**.

- Find your 25-character Windows product key. It's inside your Windows package.


- If needed, first update your antivirus program, then follow these steps:
 - 1 Run your antivirus program.
 - 2 Turn it off by choosing to disable it.
 - 3 After you install Windows 7, remember to turn it on again by choosing to enable it. Or, install new antivirus software that works with Windows 7.





Get up and running with Windows 7.

Follow these six steps to get set up:

- 1 Turn on your PC.*
- 2 When you get to the Windows desktop, insert the Windows 7 installation disc. Setup should launch automatically. If it doesn't, just:
 - 1 Click the **Start** button .
 - 2 Click **Computer** or **My Computer**.
 - 3 Open the Windows 7 installation disc on your DVD drive.
 - 4 Double-click **setup.exe**.
- 3 On the **Install Windows** page, click **Install now** and follow the instructions.

* Note: If your PC doesn't have an operating system currently installed, insert the Windows 7 installation disc before turning on your computer. Setup should start automatically. If it doesn't, visit windows.microsoft.com and search for "Start Windows from a CD or DVD". If you install Windows 7 this way, you can only perform a custom (clean) installation.





- 4 When you're asked **Which type of installation do you want?**, choose one of the following:
 - Click **Upgrade** if you are running Windows Vista to keep your files, programs, and settings and install Windows 7.
 - Click **Custom** if you are running Windows XP or want to completely replace your current version of Windows with Windows 7. You will need to manually reinstall your programs and restore your backed up files after installation. Visit windows.microsoft.com/upgrade-windows-xp for details.
- 5 Continue to follow the instructions to complete the setup.
- 6 When you're finished, you'll see the Windows desktop.

That's it. Now, you're running Windows 7.

Get to know Windows 7.

windows.microsoft.com/windows-7-get-started





Three easy ways to get help if you need it:

1

Click

Click the **Start** button . Then click **Help and Support**.

2

Visit

Visit windows.microsoft.com/windows-7-get-started for help getting started.

Visit windows.microsoft.com/windows-7-support for general help questions.

Visit www.microsoft.com/upgrade-windows-xp for more information.

3

Call

Call for telephone support.

In the United States: (866) 234-6020

In Canada: (800) 668-7975

Call for TTY/TDD.

In the United States: (800) 892-5234

In Canada: (866) 857-9850

Microsoft support services are free for 90 days. Support services are subject to current prices, terms, and conditions, which are subject to change without notice. Toll charges may apply.

Support options, hours, and cost in your country or region may differ from U.S. For details, go to windows.microsoft.com/windows-7-support. If there is no Microsoft subsidiary in your country or region, please contact the distributor of your Microsoft product.





Now to the fun stuff..

Make Windows 7 look
and sound the way
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Let's get personal.

Make Windows 7 look and sound the way you want.

Match your personality

» Themes

You can tailor the look and sounds of your desktop by choosing different themes.

- 1 Right-click on your Windows 7 desktop.
- 2 Click **Personalize**.
- 3 Select your favorite theme.

Check out themes if you are looking for something unique.



Make it truly your own

» Aero® Background

You can easily turn your desktop into a slideshow of your favorite photos.

- 1 From the **Personalization** window, click **Desktop Background**.
- 2 Choose the images you want to cycle and display.

Show off your photos with a custom slideshow.

Make it reflect your eye for style

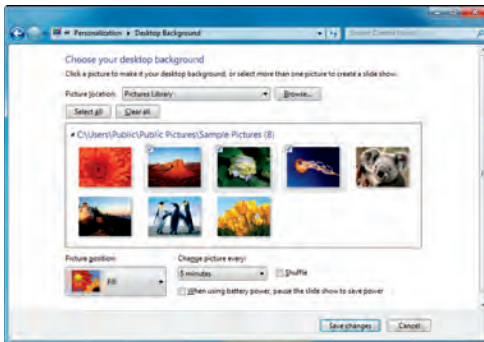
» Glass Color

You can make your windows look the way you like with your favorite glass color.

- 1 From the **Personalization** window, click **Window Color**.
- 2 Choose the color you want.

Set your glass color if you want to give your desktop a finishing touch.

Have fun with it. After all, it's yours.





Let's get to it.

Ten cool things you can use every day.

The simple things that make everyday tasks
faster, easier, and a lot more fun.





Start menu

Windows taskbar

Pinning

Thumbnail Previews

Jump Lists

Snap

Aero Peek

Aero Shake

Windows Search

Windows Touch

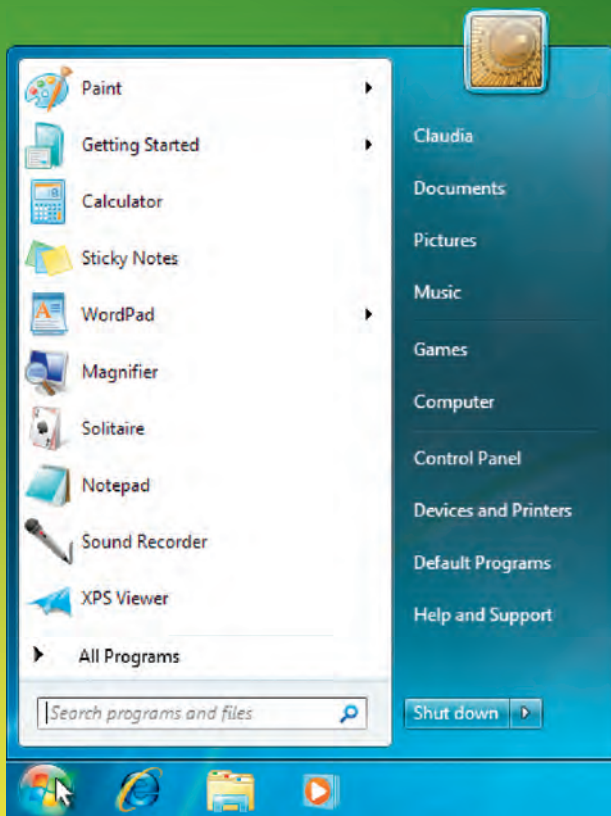


1 | Get to just about everything on your PC, from one place

» Start menu

Instantly find programs, files, and shortcuts to Libraries and destinations with the Start menu. Go there and go anywhere you want.

- 1 Just click the Start button .





2 | Do what you want to do in just one click

» Windows Taskbar

The **taskbar** puts what you want to do at your fingertips. You can move it to the top or side of your desktop.

- 1 Click any icon to launch a program.

Place the taskbar so it's right where you need it, when you need it.

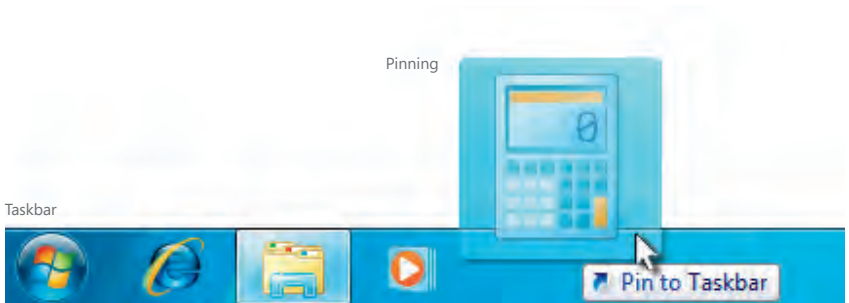
3 | Put your favorite programs right where you want them

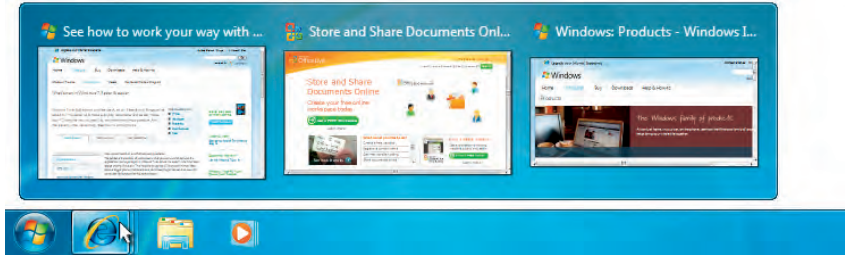
» Pinning

You can decide what's on your **taskbar** with pinning. Just add the programs and files you use most often.

- 1 Open the **Start** menu.
- 2 Right click any program.
- 3 Select **Pin to Taskbar**.

Try Pinning for quick access to the stuff you need every day.





4 | See everything you've got open, with a quick preview

» Thumbnail Previews

Get thumbnail views of your open windows to easily keep track of the files and programs you're using. Here's an example:

- 1 Click the **Internet Explorer**® icon on your taskbar.
- 2 Open up a few of your favorite websites.
- 3 Hover over the **Internet Explorer** icon, and you will see thumbnail previews of your open windows.
- 4 Just click a thumbnail to open the full window, or click the red 'x' to close it.

Check out thumbnail previews to find what you want in clear sight.

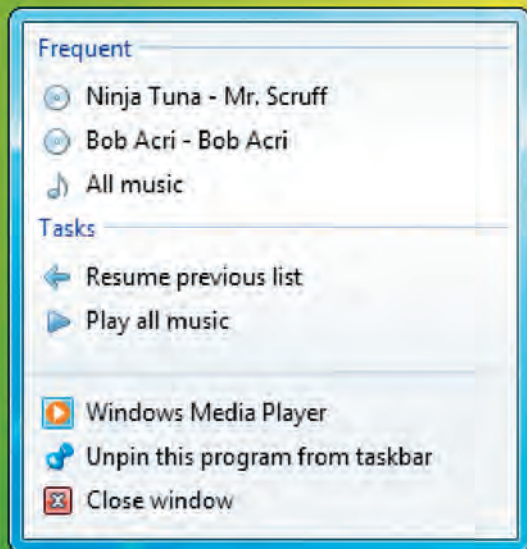
5 | Cut through the clutter and quickly get to your files

» Jump Lists

Keep desktop clutter to a minimum and easily find the files you use most often. Try it.

- 1 Right-click an icon in your taskbar to see a Jump List.

Use Jump Lists to take you right to what you want to do next.





6 | No more clicking back and forth to compare windows

» Snap

You can easily view one window or look at two side-by-side. For example:

- To maximize a window, drag the top of the window to the top of your screen.
- Return the window to its original size by dragging the top of the window away from the top of your screen.
- To expand a window vertically, just drag the bottom down.
- To compare two windows, drag one to the side of your screen. Now drag the second to the opposite side of the screen.

Try Snap and instantly resize windows for better viewing.

7 | Clear the way so you can focus in one simple move

» Aero Shake

Just shake the window you want to focus on and all of your other open windows will instantly minimize.

- 1 Grab the top of an open window and shake it. All others will minimize to the **taskbar**.

Use Aero Shake every day to quickly simplify your desktop.



8 | Get an open view of your desktop, in an instant

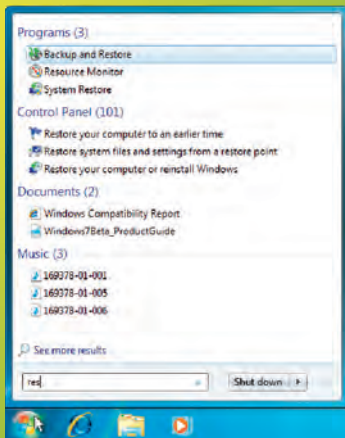
» Aero Peek

You can get a quick look at your desktop behind all of your open windows with Aero Peek. Try it.

- 1 Just hover your cursor over the small rectangle in the far right corner of your **taskbar**.

Use Aero Peek to see behind transparent windows.






9 | Find anything on your PC no matter where it is

» Windows Search

There's no need to remember where things are or where they're stored. Just start typing in the Windows Search box for fast and easy access to all of your programs and files. Try this example:

- 1 Click the **Start** button .
- 2 Begin typing any word in the **Windows Search** box.
- 3 Use the search results to find items that match the letters you typed.

Type a few letters or words to quickly see your options.

GESTURE	WINDOWS USAGE	GESTURE ACTION	ACTION (○ = finger down ◡ = finger up)	Single Contact	Multi Contact
Tap / Double Tap	Click / Double Click			★	★
Panning with Inertia	Scrolling	Drag 1 or 2 fingers up and down			★
Selection / Drag (left to right with one finger)	Mouse Drag / Selection	Drag one finger left / right		★	★
Press and Tap	Right-click	Press on target and tap using a second finger			★
Zoom	Zoom (defaults to Control Scroll wheel)	Move two fingers apart / toward each other			★

10 | Get hands on with your PC and get more control

» Windows Touch

You're naturally in control of what your PC does next with Windows Touch and a touch-enabled display. The Start menu, taskbar, and Windows Explorer are touch friendly (additional hardware may be required). Try these moves:

- Open **Windows Explorer** menu by tapping the **Windows Explorer** icon in the taskbar.
- Open a web page with **Internet Explorer 8** and use your finger to scroll down or browse links.
- Zoom in on an image by moving two fingers apart.
- Zoom out again by simply moving two fingers closer together.
- Right-click by holding one finger on the file you want to open and tapping the screen with another.

Use your fingers to control what happens on your screen.



Let's get more.

Five ways to get more from your PC.



The features that help you do even
more of what you want every day.





Windows®
Media Center

Watch TV on
Your PC

Play To
HomeGroup

Resume from
Standby





1 | Watch TV, Movies, Videos, and more on your PC

» Windows Media Center


It's easier than ever to watch TV and movies, play music, view photos, and keep it all organized on your PC with Windows Media Center.



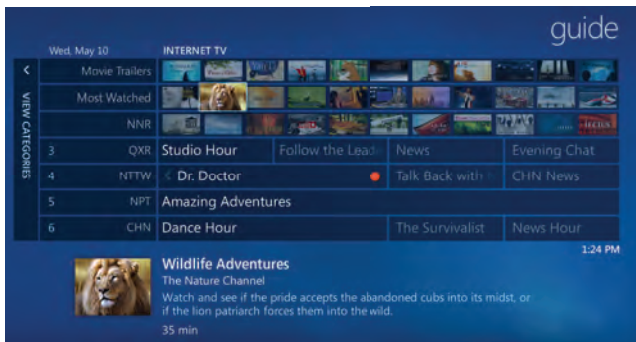
2 | Watch your favorite programs on your PC

» Watch TV on Your PC

In some places around the world, you can now get many of your favorite TV shows and movies online. All you need to start watching is Windows Media Center and an Internet connection.

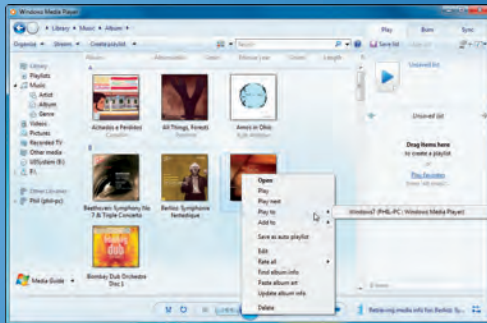
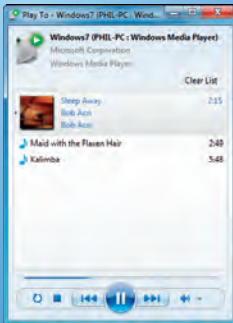
- 1 Click the **Start** button .
- 2 Click **Windows Media Center**.
- 3 Click the right arrow to explore **Windows Media Center**.
- 4 Click **Continue**, and then click **Custom** or **Express** to set up **Windows Media Center**.
- 5 If Internet TV is available where you live, you'll see **Guide** show up on the TV menu after a few minutes. Just click it to browse online TV shows and movies.*
- 6 If you do not see the guide, you may still be able to turn your PC into a digital video recorder by connecting a supported broadcast TV tuner.**

Watch the entertainment you want, when and where you want.



* Note: Internet access required. Free Internet TV content varies by geography. Some content may require additional fees. To check availability, visit WindowsMediaCenter.com.

** Additional hardware may be required. Not available in all countries.



3 | Stream media to your home entertainment system*

» Play To

It's simple to use your home networked audio/video system to play music, watch videos, and view photos stored on your PC. For example, let's say you're in your living room and reading e-mail on your laptop, and you want to play music through your home speakers. Here's how:

- 1 Open **Windows Media® Player**.
- 2 Right-click on the music you'd like to hear.
- 3 Select **Play To**.
- 4 Select a supported device to play your music.

Check out **Play To** and amplify your media experience.

* Requires a networked media device that features the Compatible with Windows 7 logo or is an Extender for Windows Media Center.



4 | Simply create a home network and share files

» HomeGroup

You can easily connect your PCs running Windows 7 and devices in your home and share files between them. For example, you can find and view a photo of your kids that is stored on the upstairs PC from your laptop in the living room – no need to get up. You can even print a file from your bedroom PC to the printer in your home office.

Try HomeGroup and start sharing anywhere in your home.

5 | Wake up and resume your PC in seconds

» Resume from Standby

You don't like to wait for your PC to wake up. Now, it only takes a few seconds to Resume and reconnect to your wireless network. If you use the Sleep mode while you're away, your PC will wake up and be ready to use even faster.

Wait less and do even more of what you want with Windows 7.



Windows 7 Your PC, Simplified.

Thank you.



Product activation is required for certain components of the product and may be done by Internet or telephone. Instructions and Microsoft's privacy policy will be detailed to the user during launch of the product.

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New shortcuts to simplify every day

Windows Key Shortcuts

Windows + Up Arrow	Maximize
Windows + Down Arrow	Restore or minimize
Windows + Left Arrow	Snap to left
Windows + Right Arrow	Snap to right
Windows + Home	Restore or minimize all other windows
Windows + T	Press once: focus the first taskbar entry Press again: cycle through taskbar entries
Windows + Space (hold keys)	Peek at the desktop
Windows + G	Bring gadgets forward to the top
Windows + any number key (1-9)	Open a program on the taskbar. Example: Win+1 launches the first pinned program.
Windows + +	Zoom in
Windows + -	Zoom out

Taskbar Shortcuts

Shift + Click on icon	Open a program
Middle-click on icon	Open a program
Shift + Right-click on icon	Show window menu (restore, minimize, move, etc)
Drag up from a taskbar icon	Opens Jump List

